

Frenchtown Board of Education Meeting Minutes

June 27, 2023 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order to 6:47 p.m. by Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 12, 2023. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mrs. Kara Bobrowski
Mr. Michael Dermody
Ms. Erinn Nakahara
Mrs. Kate Nugent

Members Absent: Mr. Adam Blackburn, Ms. Laine Nauman and Mr. Hugo Rodriguez

Also Present: James Hintenach, Chief School Administrator
Teresa O'Brien, Business Administrator/Board Secretary

4. **PUBLIC COMMENT** - None

5. **2022/2023 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2022-2023)

1. Evaluate the success of blended classes and plan for transition back to additional middle school staff.
2. Evaluate the amount of time spent on screens for students and create goals to minimize that time if deemed necessary.
3. Create a climate survey to be used at the end of the school year.

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Frenchtown Board Goals (2022-2023)

1. Continue to support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development. Specifically, schedule DEI training for board members by the end of the calendar year.
2. Provide continued management of the administrative transition for a superintendent/principal model to a Chief School Administrator model.
3. Approve a new mission statement and create a list of district beliefs with input from students, staff, and members of the public.
4. Increase public recognition of students and staff.

6. PRESENTATIONS AND RECOGNITIONS - None

7. BOARD RETREAT

- A. Superintendent Evaluation
- B. Board Self-Evaluation
- C. 23/24 Goal Setting

8. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ August 22, 2023 – Action Meeting
 - ✓ September 26, 2023 – Action Meeting
- School Board Candidate Kits Available
 - ✓ 2 – Three-Year Seats Available
 - ✓ Petitions Due to the County Clerk – July 31, 2023
- NJSBA Annual Workshop
 - ✓ October 23-26, 2023
- Enrollment – June 23, 2023

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	Student Enrollment	Choice In	Choice Out
Pre K	17		
Kindergarten	7	2	0
Grade 1	13	0	1
Grade 2	11	3	2
Grade 3	16	2	2
Grade 4	6	0	1
Grade 5	10	2	4
Grade 6	14	2	4
Grade 7	7	0	1
Grade 8	6	0	0
Out of Dist.	1		
Total	108	11	15

Action Items:

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BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- May 9, 2023 – Regular Session
- May 9, 2023 – Executive Session

Moved by Mr. Dermody and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

9. CHIEF SCHOOL ADMINISTRATOR REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending June 27, 2023:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Aug 31- Sept 27	0	-	-	-	-
Sept 28 – Oct 18	0	-	-	-	-
Oct 19– Nov 22	1	0	Yes	Yes	N
Nov 23 – Dec 20	1	0	Yes	Yes	N
Dec 21 – Jan 24	0	0	-	-	-
Jan 25 – Feb 28	0	0	-	-	-
Mar 1 – Mar 14	1	0	-	-	-
Mar 15 – April 25	1	0	-	-	-
April 26 – May 9	0	0	-	-	-

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May 10 – June 27	0	0	-	-	-
TOTAL	4	-			

b. Short term suspension report: None

c. Security and Fire Drills

Drill	Date Completed
Security Drill	5-17-2023 6-7-2023
Fire Drill	5-24-2023 6-5-2023

d. Other Items:

We concluded the school year with a flurry of activities that included the Walkathon, local community trips, and Field Day.

Our 8th grade class went on their trip to Philadelphia and had a blast! Graduation was a wonderful night filled with all of the annual awards, Madeline Bobrowski inspired the graduates with a compelling speech, and thank you to the 7th-grade parents/ PTO who helped with the preparation. Thank you again Mr. Myszka for the generous donation of the quilt and character education award. Move-up Day was filled with many awards to well-deserved students, specific staff, and even Marley. Additionally, students had a great chance to visit their classrooms for the next year and see what will be expected of them. Lastly, we are excited to announce Honor Roll and High Honor Roll for the 4th marking period.

Honor Roll:

5th grade: 3 students

6th grade: 6 students

7th grade: 2 students

High Honor Roll:

5th grade: 1 student

6th grade: 1 student

8th grade: 3 students

*We would like to acknowledge one student for perfect attendance.

-Afterschool Clubs: Ms. Hurley's sketchbook club, Mrs. Ippolito's music club (ukuleles), and Mrs. Leuschner's Volleyball Club #2 went on until the end of May. We are excited to see more of these clubs in next year's plan.

-Summer Camps: FES is proud to be hosting 4 weeks of Art, Science, and Music camps this summer

-Summer Accelerated: FES is supporting students again this summer with our academic support program beginning on July 5th.

-We are excited to say that we have nearly 50 percent of our eligible students are participating in one of our summer programs.

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BOE: On behalf of the FES Team, we just want to say thank you again for your support throughout the school year. Your support, collaborative thinking, and often unseen efforts are greatly appreciated

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education affirmed the HIB report submitted on May 9, 2023

Moved by Mrs. Bobrowski and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

2023-2024 Teacher Mentor Plan

BE IT RESOLVED, the Frenchtown Board of Education approved the attached 2023/2024 Teacher Mentor Plan

Moved by Ms. Nakahara and seconded by Mrs. Bobrowski. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

2023-2024 Safe Return Plan

BE IT RESOLVED, the Frenchtown Board of Education approved the attached 2023/2024 Safe Return Plan (American Rescue Plan)

Moved by Mr. Dermody and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

10. BOARD PRESIDENT'S REPORT

Mission Statement:

We are a respectful and inclusive school community in which all members practice kindness while they strive to learn and grow each day to become their best self.

- ♣ Meeting with Borough Representative to discuss the PILOT revenues.
- ♣ Open Board Seats
- ♣ Hold an Open House in the fall.

11. POLICY

First Reading

BE IT RESOLVED, the Frenchtown Board of Education approved the first reading of the following updated policies:

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3327	Relations with Vendors
3542.2	School Meal Program-Arrears
3542.31	Free or Reduced Price Lunches Milk
5131.1	Harassment Intimidation and Bullying
5131.5	Vandalism Violence
6145.3	Publications
6164.1	Intervention and Referral

Moved by Ms. Nakahara and seconded by Mrs. Bobrowski. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

12. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the May 10, 2023 through May 31, 2023 bills list as follows:

General Fund:	\$230,153.34
Special Revenue Fund:	\$ 10,207.41
Total	\$240,360.75

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

BE IT RESOLVED, the Frenchtown Board of Education approved the June 1, 2023 through June 27, 2023 bills list as follows:

General Fund:	\$253,435.96
Special Revenue Fund:	\$ 5,879.22
Total	\$259,315.18

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Budget Transfers

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BE IT RESOLVED, the Frenchtown Board of Education approved the list of the May 1, 2023 through May 31, 2023 Budget Transfers in the amount of \$5,420.04.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the June 1, 2023 through June 27, 2023 Budget Transfers in the amount of \$29,428.48.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **May 2023** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Close out the Year

BE IT RESOLVED, the Frenchtown Board of Education approved to authorize the Superintendent and Business Administrator to pay any invoices to close the 2022-2023 school year with approval by the board at the next regular action meeting.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

List of Contracts for 2022-2023

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

Pursuant to PL 2015, Chapter 47 the Frenchtown Board of Education hereby approves a list of contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part200.

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Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

FY24 IDEA Application

BE IT RESOLVED, the Frenchtown Board of Education approved the submission of the Fiscal Year 2024 Individuals with Disabilities and Education Act (IDEA) to the New Jersey Department of Education for review and approval and to accept the funds as follows:

Basic Ages 3-21	\$39,696
Preschool Ages 3-5	\$ 1,254
Total	\$40,950

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

FY24 ESEA Application

BE IT RESOLVED, the Frenchtown Board of Education approved the Fiscal Year 2024 Elementary and Secondary Education Act (ESEA) Grant Application for submission to the State of New Jersey Department of Education and to accept the funds, as follows:

Title II	\$2,068
Title III	\$1,287
Total	\$3,355

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

ESSA Title III

BE IT RESOLVED, the Frenchtown Board of Education approved to participate in the ESSA Title III Consortium and to approve the ESSA Title III Consortium Memorandum of Agreement for fiscal year 2024 whereby Readington Township School District will be the host district and Frenchtown School District will be a participant district. Districts with an allocation less than \$10,000 in Title III must join a consortium to receive the funds.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Flexible Spending Plan

BE IT RESOLVED, the Frenchtown Board of Education approved the renewal with Horizon MyWay for the Flexible Spending and Dependent Care plan design from September 1, 2023 through August 31, 2024.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

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Year End Deposit

BE IT RESOLVED, the Frenchtown Board of Education approved the year end deposit into the reserve accounts, not to exceed, as follows:

Capital Reserve - \$250,000

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Business Services Subcontract Agreement

BE IT RESOLVED, the Frenchtown Board of Education approved of the attached Business Services Subcontract Agreement with Delaware Valley Regional High School in accordance with the contract from July 2023 through June 30, 2024 at a cost of \$50,000.00.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

NJSIG-Insurance 2023-2024

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Frenchtown Board of Education herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of

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education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

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9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Facilities

Kindergarten Toilet

BE IT RESOLVED, the Frenchtown Board of Education approved submission of application for alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Water Service Line Replacement

BE IT RESOLVED, the Frenchtown Board of Education approved an agreement with NJ American Water to replace the Lead/Galvanized Water Service Line to the facility at no cost to the district.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

School Corridor Painting

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BE IT RESOLVED, the Frenchtown Board of Education approved a proposal from Venus Tile & Marble to paint 2nd Floor Hall Ceilings, Stairwells and Computer Room. Paint Walls from Ceiling to Trim at a cost of \$9,450.00.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Change of Use

BE IT RESOLVED, the Frenchtown Board of Education approved an Application for Change of Use of Educational Space for the 2023/2024 School Year to allow for the swapping of two classroom spaces.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Facility Use

BE IT RESOLVED, the Frenchtown Board of Education approved the following Facility use:

Organization	Date	Time / Place
Del-Val Varsity Girls Basketball	June 26 - June 30, 2023	9:00 am - 12:00 pm Gym

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Transportation

Bus Rental Agreement

BE IT RESOLVED, the Frenchtown Board of Education approved an agreement between the Frenchtown Board of Education and the Delaware Valley Regional High School Board of Education for the rental of the Frenchtown Bus to the Delaware Valley Regional High School Transportation Consortium for \$275.00 per month on a month-to-month basis for the 2023-2024 school year.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Personnel

Travel/Staff Development

BE IT RESOLVED, the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with

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NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.47.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
James Hintenach	Handle with Care Instructor Recertification Program, Hamilton, NJ	9-15-2023	\$525.00	N/A	N/A	N/A
James Hintenach	Danielson Refresher for Experienced Administrators (Online)	8-16-2023	\$106.00	N/A	N/A	N/A

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

2023-2024 Substitute List

BE IT RESOLVED, the Frenchtown Board of Education approved the attached lists of substitutes for the 2023-2024 substitute list at a rate of \$115.00 per day (Teacher), \$175.00 per day (School Nurse), \$95.00 per day (Secretary) and \$16.00 per hour (Custodian).

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

ESY General Education & Special Education

BE IT RESOLVED, the Frenchtown Board of Education approved Jennifer Ege (School Counselor and Social Worker) and all General Education and Special Education Teachers to come in as needed for IEP meetings or special education related planning during the 2023 summer at the professional rate of \$45.00 per hour.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Curriculum Writing

BE IT RESOLVED, the Frenchtown Board of Education approved the following teachers for 2023 Summer curriculum writing:

Teacher	Subject	Maximum Hours	Rate
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Current FES Teachers as needed per the discretion of the CSA	Subject as needed and determined by code/compliance	15 Hours per identified teacher and subject area	\$45.00 / Hour
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Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Chief School Administrator 2023-2024

BE IT RESOLVED, the Frenchtown Board of Education approved the Chief School Administrator employment contract for Mr. James Hintenach for the 2023-2024 school year at a salary of \$137,505.00 and as per the other terms and conditions of the employment contract.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Special Education Aides

BE IT RESOLVED, the Frenchtown Board of Education approved the following aides and scheduling for the 2023-2024 school year as recommended by the Superintendent:

Aide	FTE	Salary 2023-2024
Heather Lorenzi	1.00	\$21,896.00 (\$17.00 per Hour)
Emily O'Connell	1.00	\$21,896.00 (\$17.00 per Hour)

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Leave of Absence

BE IT RESOLVED, the Frenchtown Board of Education approved a continued Leave of Absence for Thomas Wollert beginning on June 1, 2023 and ending on or about June 13, 2023.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Before/After Care Supervisor

BE IT RESOLVED, the Frenchtown Board of Education approved to hire Krystina Mahon as a Before and After Care Supervisor at a rate of \$25.00 per hour for the 2023-2024 school year.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

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Special Education/Basic Skills Teacher

BE IT RESOLVED, the Frenchtown Board of Education approved to appoint Michele Schwallie as a Special Education and Basic Skills Teacher as follows:

Teacher	Step/Column	FTE	2023-2024 Salary
Michele Schwallie	13 / BA	1.00 ½ Special Education and ½ Basic Skills	\$64,515.00

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Job Description

BE IT RESOLVED, the Frenchtown Board of Education approved the following job description:

Location	Job
E-15	Positive Behavioral Support Professional

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Curriculum

Field Trips

BE IT RESOLVED, the Frenchtown Board of Education approved the following field trips:

Destination	Grade	Date
Fairview Lakes-YMCA	7 th Grade-Science	October 5-6, 2023

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Danielson Curriculum

BE IT RESOLVED, the Frenchtown Board of Education approved the Danielson Model for teacher evaluations to be used in the 2023/2024 school year in accordance with AchieveNJ.

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

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ESY 2023 Student Volunteers

BE IT RESOLVED, the Frenchtown Board of Education approved the following student volunteers during the Art and Science Camp week of July 17-July 21, 2023 under the supervision of Ms. Tricia Hurley:

Daniella Newman
Nya Altmaier
Jasmine Ferguson
Brianna Ferguson

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Fundraiser

BE IT RESOLVED, the Frenchtown Board of Education approved the following fundraiser for the 2023-2024 school year:

Fundraiser	Date	Purpose
Somerset Patriots Baseball Game	September 9 or 10, 2023	2024 8 th Grade Trip / Student Council

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

Extra-Curricular Activities

BE IT RESOLVED, the Frenchtown Board of Education approved the following extra-curricular positions for the 2023-2024 school year:

Position
Student Council (1)
Yearbook
Eighth Grade Coordinator
Testing Coordinator
Home Instruction
Spirit and Culture Coordinator
Special Education Coordinator

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

BE IT RESOLVED, the Frenchtown Board of Education approved the following club proposals to be funded by ESSER III/ Beyond the School Day Funds:

Club	Frequency	# of hours	Maximum Rate
Running Club (Fall)	1 x per week	16 hours	\$35.00/Hour

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Running Club (Spring)	1 x per week	16 hours	\$35.00/Hour
S.T.E.M. Club	2 Sessions	7.5 hours	\$35.00/Hour
Sketchbook Club	1 x per week	7.5 hours	\$35.00/Hour
Intramural Soccer (Fall) (Co-Ed)	2 x per week	12 hours	\$35.00/Hour
Intramural Basketball (Winter) (Co-Ed)	2 x per week	12 hours	\$35.00/Hour
Tutor Time K-4	2 x per week	2 hours week via Sign-Up (Up to 10 Students)	\$35.00/Hour
Homework Club Grade 5-8	1 x per week	2 hours week via Sign-Up (Up to 10 Students)	\$35.00/Hour
Volleyball Club Grade 5-8	1 x per week	2 Sessions	\$35.00/Hour
Music Club K-4	2 Sessions		\$35.00/Hour
Music Club Grade 5-8	2 Sessions		\$35.00/Hour
German Club Grades 7-8	1 x per week	8 Sessions Minimum of 5 Students	\$35.00/Hour

Moved by Mrs. Bobrowski and seconded by Mr. Dermody. On a roll call vote, resolution was adopted as follows: 4 ayes; nays, 0.

13. **NEW BUSINESS**

- ♣ Mrs. Bobrowski mentioned how nice Graduation was.

14. **PUBLIC COMMENT** - None

15. **EXECUTIVE SESSION**

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

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WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- ☐ 1. Matter which by express provision of law is rendered confidential
- ☐ 2. Release of information which would impair receipt of federal funds
- ☐ 3. Individual Privacy/ Student Matters
- ☐ 4. Collective Bargaining/Negotiations
- ☐ 5. Real estate matters
- ☐ 6. Disclosure could impair public safety
- ☐ 7. Pending/Anticipated Litigation
- ☒ 8. Terms and conditions of employment - CSA Evaluation
- ☐ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:31 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Moved by Mrs. Bobrowski and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

BE IT RESOLVED, the Frenchtown Board of Education approved to reconvene into regular session at 8:04 p.m.

Moved by Ms. Nakahara and seconded by Mrs. Bobrowski. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

16. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 8:05 p.m. Moved by Mr. Dermody and seconded by Ms. Nakahara. On a voice vote, resolution was adopted as follows: 4 ayes; nays, 0.

Respectfully submitted:



Teresa O'Brien
Board Secretary

Attest:



Kate Nugent
Board President